

**2018-2019 Classes Offered****BALLET**

| | |
|------------------|---|
| Pre-Ballet | Nursery School - 3 to 4 years of age |
| Pre-Primary | Junior Kindergarten - 4 to 5 years of age |
| Primary | Senior Kindergarten - 5 to 6 years of age |
| Ballet 1 | Grade 1 - 6 to 7 years of age |
| Ballet 2 | 7 to 8 years of age |
| Ballet 3 | 8 to 9 years of age |
| Ballet 4 | 9 to 10 years of age |
| Junior Ballet 2R | 10+ years of age: 2+ year of experience |
| Junior Ballet 4R | 12+ years of age: 3+ years of experience |
| Senior Ballet 4R | 14+ years of age: 2+ years of experience |

The following ballet classes require attendance 2 times/week

| | |
|-----------|-----------------------|
| Ballet 5 | 10 to 11 years of age |
| Ballet 6 | 11 to 13 years of age |
| Ballet 7 | 12 to 14 years of age |
| Ballet 8 | 12 to 14 years of age |
| Ballet 9 | 13 to 15 years of age |
| Ballet 10 | 14 to 16 years of age |
| Ballet 11 | 15 to 17 years of age |
| Ballet 12 | 15 to 18 years of age |

POINTE

| | | |
|-----------------|-------------------|---|
| Pre-Pointe | 11 + years of age | No experience required, teacher recommendation needed |
| Beginner Pointe | 12+ years of age: | little or no experience |
| Pointe 1 | 12+ years of age: | 1+ years experience |
| Pointe 2 | 13+ years of age: | 2+ years experience |
| Pointe 3 | 13+ years of age: | 3+ years experience |
| Pointe 4 | 13+ years of age: | 4+ years experience |

CONTEMPORARY

| | | |
|----------------|------------------------|-----------------------|
| Beginner Cont. | 9 to 12 years of age: | No experience needed |
| Contemporary 1 | 10 to 13 years of age: | 1 year of experience |
| Contemporary 2 | 11 to 14 years of age: | 1 year of experience |
| Contemporary 3 | 12 to 15 years of age: | 2 year of experience |
| Contemporary 4 | 13 to 16 years of age: | 3 year of experience |
| Contemporary 5 | 14 to 17 years of age: | 4+ year of experience |
| Contemporary 6 | 15 to 18 years of age: | 5+ year of experience |

TAP

| | |
|---------|-----------------------|
| Pre-Tap | 5 to 6 years of age |
| Tap 1 | 6 to 7 years of age |
| Tap 2 | 8 to 10 years of age |
| Tap 4 | 9 to 12 years of age |
| Tap 5 | 12 to 14 years of age |
| Tap 6 | 13 to 16 years of age |

JAZZ

| | |
|----------------|--|
| Pre-Jazz | 5 to 6 years of age |
| Jazz 1 | 6 to 7 years of age |
| Jazz 2 | 7 to 8 years of age |
| Jazz 3 | 8 to 9 years of age |
| Jazz 4 | 9 to 10 years of age |
| Junior Jazz 1R | 10+ years of age: 1+ year of experience |
| Senior Jazz 4R | 13+ years of age: 3+ years of experience |

The following jazz classes require attendance 2 times/week:

| | |
|----------|-----------------------|
| Jazz 6 | 10 to 11 years of age |
| Jazz 7 | 11 to 14 years of age |
| Jazz 9A | 13 to 15 years of age |
| Jazz 10A | 14 to 16 years of age |
| Jazz 11 | 14 to 16 years of age |
| Jazz 11A | 14 to 16 years of age |
| Jazz 12A | 15 to 18 years of age |

HIP HOP

| | |
|-------------|-----------------------|
| Pre-Hip Hop | 5 to 6 years of age |
| Hip Hop 1 | 6 to 7 years of age |
| Hip Hop 2 | 7 to 8 years of age |
| Hip Hop 3 | 8 to 9 years of age |
| Hip Hop 4 | 9 to 10 years of age |
| Hip Hop 6 | 10 to 11 years of age |
| Hip Hop 7 | 11 to 13 years of age |
| Hip Hop 8 | 14 to 15 years of age |
| Hip Hop 9 | 14 to 15 years of age |
| Hip Hop 10 | 15 to 16 years of age |
| Hip Hop 11 | 16 to 17 years of age |
| Hip Hop 12 | 16 to 18 years of age |

ACRO

| | |
|---------------|-----------------------|
| Pre-Acro | 5 to 6 years of age |
| Acro 1 | 6 to 8 years of age |
| Acro 2 | 7 to 9 years of age |
| Acro 3 | 8 to 11 years of age |
| Acro 4 | 10 to 13 years of age |
| Advanced Acro | 13 to 16 years of age |

MUSICAL THEATRE

| | |
|-------------------|-----------------------|
| Musical Theatre 1 | 7 to 10 years of age |
| Musical Theatre 2 | 11 to 14 years of age |
| Musical Theatre 3 | 15 to 18 years of age |

As of 5/9/18

**Monday**INSTRUCTOR: Martha Hicks
PIANIST: Tony Mason

11:15-12:30 Adult Elem. Ballet

INSTRUCTOR: Julia Gropper

PIANIST: Viktor Kotov

4:15-5:00 Pre-Primary

5:00-6:00 Ballet 2

6:00-7:00 Ballet 3

7:00-8:00 Ballet 4

8:00-9:15 Adult Inter. Ballet

INSTRUCTOR: Tanya Kosanovic

PIANIST: Igor Vassine

4:15-5:00 Pre-Ballet

5:00-5:45 Primary

5:45-6:30 Ballet 1

7:00-8:15 Ballet 7

8:15-9:30 Ballet 12

INSTRUCTOR: Nicole Norsworthy

4:15-5:00 Musical Theatre 2

5:00-6:00 Tap 5

6:00-7:00 Jazz 4

7:00-8:15 Jazz 12A

8:15-9:15 Tap 6

INSTRUCTOR: Savannah Neudorf

4:15-5:00 Pre-Acro

5:00-6:00 Acro 3

6:00-7:00 Contemporary 2

7:00-8:00 Acro 4

8:00-9:15 Jazz 11

Tuesday

INSTRUCTOR: Anne Cass

PIANIST: Samuel Liubart

4:15-5:00 Pre-Primary

5:00-5:45 Primary

5:45-6:45 Sr. Ballet 4R

7:00-8:00 Jr. Ballet 4R

8:15-9:30 Ballet 11

INSTRUCTOR: Tanya Kosanovic

PIANIST: Igor Vassine

4:15-5:00 Ballet 1

5:00-6:00 Ballet 2

6:00-7:15 Ballet 5

7:15-8:30 Ballet 9

8:15-9:30 Adult Beg. Ballet

INSTRUCTOR: Jessica Germano

4:15-5:00 Pre-Tap

5:00-5:45 Tap 2

5:45-6:45 Beginner Contemporary

7:00-8:15 Jazz 7

8:15-9:15 Contemporary 5

INSTRUCTOR: Katarina Tyson

4:15-5:15 Hip Hop 7

5:15-6:00 Jazz 1

INSTRUCTOR: Michelle Dubinsky

6:00-7:00 Contemporary 4

7:00-8:15 Jazz 11A

8:15-9:30 Adult Jazz

Wednesday

INSTRUCTOR: Tanya Kosanovic

PIANIST: Tony Mason

9:30-10:45 Adult Beg. Ballet

10:45-12:00 Adult Elem. Ballet

INSTRUCTOR: Amy Blake Hoffman

PIANIST: Igor Vassine

4:30-5:45 Ballet 8

5:45-6:30 Beginner Pointe

6:30-7:45 Ballet 6

7:45-9:00 Ballet 12

INSTRUCTOR: Justine Gines

4:15-5:15 Hip Hop 6

5:15-6:30 Jazz 6

6:30-7:30 Hip Hop 8

7:30-8:45 Jazz 11

INSTRUCTOR: Emily Rapley

4:15-5:15 Advanced Acro

5:15-6:15 Contemporary 6

6:15-7:15 Contemporary 3

INSTRUCTOR: Sarah Hodkinson

7:15-8:15 Hip Hop 9

8:15-9:30 Adult Jazz Funk

INSTRUCTOR: Sarah Hodkinson

4:15-5:00 Musical Theatre 1

5:00-6:00 Hip Hop 4

6:00-6:45 Musical Theatre 3

INSTRUCTOR: Cherise Williams

6:45-7:45 Hip Hop 12

7:45-8:45 Hip Hop 10

8:45-9:45 Hip Hop 11

New Time
New Class
Full Class
Adult Class



| Thursday | Friday | Saturday | Sunday |
|--|--------|--|--------|
| <p>INSTRUCTOR: Tanya Kosanovic PIANIST: Paul Bircher</p> <p>4:30-5:15 Pre-Ballet</p> <p>5:15-6:00 Pre-Primary</p> <p>6:00-7:00 Ballet 3</p> <p>7:00-8:00 Jr. Ballet 2R</p> <p>8:00-9:15 Adult Elem. Ballet</p> | | <p>INSTRUCTOR: Tanya Kosanovic PIANIST: Tony Mason</p> <p>9:00-9:45 Pre-Ballet</p> <p>9:45-10:30 Pre-Primary</p> <p>10:30-11:15 Primary</p> <p>11:15-12:00 Ballet 1</p> <p>12:15-1:15 Ballet 2</p> <p>1:15-2:15 Ballet 3</p> | |
| <p>INSTRUCTOR: Katrina Dumo PIANIST: Igor Vassine</p> <p>4:30-5:45 Ballet 10</p> <p>5:45-7:00 Ballet 11</p> <p>7:00-7:45 Pointe 3</p> <p>7:45-9:00 Ballet 12</p> <p>9:00-9:45 Pointe 4</p> | | <p>INSTRUCTOR: Anne Cass PIANIST: Samuel Liubart</p> <p>9:00-10:15 Ballet 6</p> <p>10:15-11:30 Ballet 7</p> <p>11:30-12:15 Pre-Pointe</p> | |
| <p>INSTRUCTOR: Savannah Neudorf</p> <p>4:30-5:45 Jazz 11A</p> <p>5:45-7:00 Jazz 10A</p> <p>7:00-8:15 Jazz 7</p> <p>8:15-9:15 Hip Hop 9</p> | | <p>INSTRUCTOR: Julia Gropper PIANIST: Samuel Liubart/Stelth Ng</p> <p>12:45-2:00 Ballet 10</p> <p>2:00-2:45 Pointe 2</p> <p>2:45-4:00 Ballet 8</p> <p>4:00-5:15 Ballet 9</p> <p>5:15-6:00 Pointe 1</p> | |
| <p>INSTRUCTOR: Madison Burgess</p> <p>4:30-5:45 Jazz 9A</p> <p>6:00-7:15 Jazz 12A</p> <p>7:15-8:15 Sr. Jazz 4R</p> <p>8:15-9:15 Contemporary 5</p> | | <p>INSTRUCTOR: Savannah Neudorf</p> <p>9:45-10:30 Pre-Primary</p> <p>10:30-11:15 Tap 1</p> <p>11:15-12:15 Hip Hop 2</p> <p>12:15-1:00 Acro 1</p> <p>1:15-2:15 Acro 2</p> <p>2:30-3:45 Jazz 9A</p> | |
| <p>New Time New Class Full Class Adult Class</p> | | <p>INSTRUCTOR: TBA</p> <p>9:00-9:45 Jazz 1</p> <p>9:45-10:30 Pre-Jazz</p> <p>10:30-11:15 Hip Hop 1</p> <p>11:15-12:00 Pre-Hip Hop</p> | |
| | | <p>INSTRUCTOR: Jessica Germano</p> <p>12:15-1:15 Hip Hop 3</p> <p>1:15-2:15 Jazz 2</p> <p>2:15-3:15 Jazz 3</p> <p>3:15-4:30 Jazz 10A</p> | |
| | | <p>INSTRUCTOR: Madison Burgess</p> <p>9:15-10:15 Contemporary 1</p> <p>10:15-11:15 Beginner Cont.</p> <p>11:15-12:30 Jazz 6</p> <p>12:30-1:30 Contemporary 3</p> <p>1:30-2:30 Acro 4</p> | |
| | | <p>INSTRUCTOR: Mackenzie Little PIANIST: Paul Bircher</p> <p>9:00-9:45 Primary</p> <p>9:45-10:30 Ballet 1</p> <p>10:30-11:45 Ballet 5</p> <p>11:45-12:45 Ballet 4</p> <p>12:45-1:30 Tap 4</p> <p>1:30-2:30 Jr. Jazz 1R</p> | |



The Martha Hicks School of Ballet Inc.

1660 Avenue Road, 2nd Floor, Toronto, ON, M5M 3Y1
Phone: 416.484.4731 e-mail: office@mhsb.ca

Family Surname:

For Office Use Only
Confirmation Email

Emailed Date / /

**Registration Form
(2018-2019)**

Student Information

| | | | | |
|---|----------------------|---|-----------|---------------|
| Student's Last Name | Student's First Name | Birthday (mm/dd/yyyy) | Allergies | Special Needs |
| School Attending / 2018-2019 Grade | | Student's Email Address (if applicable) | | |
| 2 nd Student's Last Name | Student's First Name | Birthday (mm/dd/yyyy) | Allergies | Special Needs |
| School Attending / 2018-2019 Grade | | Student's Email Address (if applicable) | | |
| How did you hear about MHSB? Referral <input type="checkbox"/> Live in Neighbourhood <input type="checkbox"/> Postcard <input type="checkbox"/> Facebook <input type="checkbox"/> Other: _____ | | | | |

Family Information

| | | | |
|---|-----------------------------------|--|---------------------|
| Primary Parent Contact Last Name | Primary Parent Contact First Name | Relation to student (eg. Mom Dad) | |
| Email address | | <input type="checkbox"/> Billing contact | |
| Mailing address | | City | Postal Code |
| Home Phone | Cell Phone | Work Phone | Ext. |
| Primary Parent Contact Last Name | Primary Parent Contact First Name | Relation to student (eg. Mom Dad) | |
| Email address | | <input type="checkbox"/> Billing Contact | |
| Mailing address | | City | Postal Code |
| Home Phone | Cell Phone | Work | Ext. |
| Please include an additional emergency contact if parent(s) / guardian cannot be reached. | | | |
| Contact's name | Phone number | Alternate number | Relation to student |
| Student's Doctor Name | Phone Number | | |

Please turn over



WAIVER - PLEASE INITIAL BOXES

The undersigned agrees to save harmless, indemnify and release the School, its officers and directors, employees, volunteers, successors and assigns (the "Releases") from any liability, cause of action or damages howsoever caused, including but not limited to any act, error or omission on the part of the Releases. The undersigned acknowledges the risks of the instructional program and voluntarily assumes all such risk.

The undersigned agrees to release the School, or other third party facilities, their staff and members from all claims for damages that are caused by or arise from the participation of the registrant named herein during the instructional program of the School.

The undersigned authorizes the School to take all reasonable steps to respond to a medical or other emergency, including but not limited to the providing of immediate first aid and obtaining professional medical assistance.

I grant MHSB my permission to photograph, videotape and/or audiotape my child during activities at MHSB. These photographs/videos/audios will remain the property of MHSB and may be used in advertising or marketing campaigns on MHSB's website, and for promotional and informational material including but not limited to flyers, brochures, newsletters, emails, advertisements, newspaper articles. I understand my child will not be identified by name unless I give my express permission. I hereby waive and release on behalf of my child, any rights to compensation for, or ownership of such images and/or sounds.

I grant MHSB permission to communicate important dates, show information and on going studio details by email through the email address that I have provided. I understand that it is my responsibility to keep my email address on file up to date so that I do not miss any important information. I understand that I may change or revoke the use of my email address for MHSB correspondence by emailing office@mhsb.ca

I have read, understood and agree to the foregoing terms and conditions.

Signature of Parent or Authorized Guardian

Date

The undersigned acknowledges that the information collected above is required to complete the registration process and will be used for the following purposes: to prepare class or group lists, to assess the experience and skill level of the student, to contact parents and guardians in case of emergency or at other times, to keep you informed of School news and events, and to maintain accounting and business records. The undersigned consents to the collection and use of this information by the School.

I have read, understood and agree to the terms and conditions as outlined in the Studio Policy, and Withdrawal Policy. These documents are available to review or download at www.mhsb.ca.

Signature of Parent or Authorized Guardian



FOR PAYMENT OF 2018 – 2019 SCHOOL FEES BY CREDIT CARD

Student's Name: _____

Name of Cardholder: _____

Best phone # to be contacted at: _____

I authorize The Martha Hicks School of Ballet Inc. to charge lesson fees to my Visa MasterCard

1 complete payment on the date your registration is processed.

8 equal payments on: the date your registration is processed; October 1st 2018, November 1st 2018, December 1st 2018; January 1st 2019, February 1st 2019, March 1st 2019 and April 1st 2019.

The amount that will be charged to your credit card is on your registration receipt. If changes are made to your child's enrollment, this amount may change. Reminder: it is your responsibility to provide us with new information regarding a replacement card, insufficient funds, or expiry date change.

Card #

Expiry Date: / inform us if / when this date changes

Signature: _____



2018 - 2019 CLASS REQUEST SHEET

All students must complete this form and return it with their registration package. It is very important to fill out a **2nd choice** for each class requested. We will do our very best to grant you your first choice, but less disappointment is likely if you have considered a 2nd choice!

student's name: _____

| | |
|--|--|
| <p>CLASS REQUESTED</p> <p>level: _____</p> <p>day: _____</p> <p>time: _____</p> | <p>ADDITIONAL CLASS REQUESTED</p> <p>level: _____</p> <p>day: _____</p> <p>time: _____</p> |
| <p>ADDITIONAL CLASS REQUESTED</p> <p>level: _____</p> <p>day: _____</p> <p>time: _____</p> | <p>ADDITIONAL CLASS REQUESTED</p> <p>level: _____</p> <p>day: _____</p> <p>time: _____</p> |
| <p>2nd CLASS CHOICE</p> <p>level: _____</p> <p>day: _____</p> <p>time: _____</p> | <p>2nd CLASS CHOICE</p> <p>level: _____</p> <p>day: _____</p> <p>time: _____</p> |

In order to be placed in the appropriate level, new students over the age of 10 may need to be assessed. We will contact you to arrange a time in the event that an assessment is necessary.



SCHOOL FEES 2018 - 2019

At MHSB class levels are divided into three sub-schools: Junior School, Middle School, and Senior School. The fees differ for each school due to differences in the length of the class, in the length of the school year, and in the type of end-of-year recital. Your child is not completely registered in a class until we have received a complete registration package and either one payment for the entire year, eight postdated cheques, or credit card authorization for eight equal payments. The eight equal payments must be dated / will be processed on: **the date your registration is processed; October 1st 2018, November 1st 2018, December 1st 2018; January 1st 2019, February 1st 2019, March 1st 2019 and April 1st 2019.** If you register after October 2nd, 2018 or any subsequent date the payments will be divided by the remaining payments.

- Lesson fees are pro-rated if a student starts after the third class.
- If you choose to withdraw from a class you must complete our class cancellation form and pay a \$25 cancellation fee if applicable.
- **The registration fee (not included within the class fees) is completely non-refundable.** No discounts are applied to the registration fee.
- You may pay by cash or debit card for class fees if you are paying in person at our main location and are paying for the entire year in one payment.
- All prices shown below include HST.

JUNIOR SCHOOL

Fees include: 28 weeks of instruction/rehearsal, MHSB uniform, an individual and class photo, costume rental, and tickets to the final performance.

classes: Pre-Ballet and Pre-Primary

One time registration fee of \$67.80 will be charged with the first payment.

| | | |
|-------------------|---------------------------|----------------------------------|
| length: 45 min | yearly total: \$778.01 | of eight payments of: \$97.25 |
|-------------------|---------------------------|----------------------------------|

MIDDLE SCHOOL

Fees include: 29 weeks of instruction/rehearsal, MHSB uniform, an individual and class photo, costume rental, and a dvd of the final performance. Required footwear and tickets to the final performance will be additional costs.

classes: Primary, Ballet 1, Pre-Jazz, Jazz 1, Pre-Hip Hop, Pre-Tap, Tap 1 and Pre-Acro

One time registration fee of \$67.80 will be charged with the first payment.

| | | |
|-------------------|---------------------------|-----------------------------------|
| length: 45 min | yearly total: \$731.13 | of eight payments of: \$103.27 |
|-------------------|---------------------------|-----------------------------------|

SENIOR SCHOOL

Fees include: 31 weeks of instruction/rehearsal, an individual and class photo, rental of costume(s), a dvd of the final performance and a recital kit. Required uniforms and tickets to the final performance will be additional costs.

One time registration fee of \$84.75 will be charged with the first payment.

Ballet

The following ballet levels attend once a week:

classes: Ballet 2, 3, 4, Junior Ballet 1R, Junior Ballet 3R and Senior Ballet 3R

| | | |
|-------------------|-----------------------------|-----------------------------------|
| length: 1 hour | yearly total: \$1,127.74 | of eight payments of: \$135.95 |
|-------------------|-----------------------------|-----------------------------------|

The following ballet levels must attend two times per week and will perform in one piece each in the end-of-year recital:

classes: Ballet 5, 6, 7 and 8

| | | |
|------------------------------|-----------------------------|-----------------------------------|
| length: 2x 1.25 hrs/ week | yearly total: \$2,171.37 | of eight payments of: \$271.43 |
|------------------------------|-----------------------------|-----------------------------------|

The following ballet levels must attend two times per week, pointe work will be done during their ballet class and will perform in one piece each in the end-of-year recital:

classes: Ballet 9

| | | |
|------------------------------|-----------------------------|-----------------------------------|
| length: 2x 1.75 hrs/ week | yearly total: \$2,920.13 | of eight payments of: \$365.02 |
|------------------------------|-----------------------------|-----------------------------------|

The following ballet levels must attend two times per week, pointe work will be done during their ballet class and will perform in two pieces each in the end-of-year recital:

classes: Ballet 10 and 12

| | | |
|------------------------------|-----------------------------|-----------------------------------|
| length: 2x 1.75 hrs/ week | yearly total: \$3,004.88 | of eight payments of: \$375.61 |
|------------------------------|-----------------------------|-----------------------------------|

Contemporary

All contemporary levels attend once a week:

classes: Beginner Contemporary, Contemporary 1, 2, 3, 4, 5 and 6

| | | |
|-------------------|-----------------------------|-----------------------------------|
| length: 1 hour | yearly total: \$1,087.63 | of eight payments of: \$135.95 |
|-------------------|-----------------------------|-----------------------------------|

Jazz

The following jazz levels are required to attend once a week:

classes: Jazz 2, 3, 4, and Senior Jazz 4R

| | | |
|--------------------------|---|---|
| length: 1 hour | yearly total: \$1,087.63 | of eight payments of: \$135.95 |
|--------------------------|---|---|

The following jazz levels must attend two times per week and will perform in one piece each in the end-of-year recital:

classes: Jazz 5, 7, 8A and 10

| | | |
|-------------------------------------|---|---|
| length: 2x 1.25 hrs/ week | yearly total: \$2,171.37 | of eight payments of: \$271.43 |
|-------------------------------------|---|---|

The following jazz levels must attend two times per week, conditioning work will be done during their jazz class and will perform in one piece each in the end-of-year recital:

classes: Jazz 9A and 10A

| | | |
|--|---|---|
| length: 1x 1.75 & 1x1.25 hrs/ week | yearly total: \$2,565.45 | of eight payments of: \$320.68 |
|--|---|---|

The following jazz levels must attend two times per week and will perform in two pieces each in the end-of-year recital:

classes: Jazz 12

| | | |
|------------------------------------|---|---|
| length: 2x1.25 hrs/ week | yearly total: \$2,256.12 | of eight payments of: \$282.01 |
|------------------------------------|---|---|

The following jazz levels must attend two times per week, conditioning work will be done during their jazz class and will perform in two pieces each in the end-of-year recital:

classes: Jazz 12A

| | | |
|--|---|---|
| length: 1x 1.75 & 1x1.25 hrs/ week | yearly total: \$2,650.20 | of eight payments of: \$331.28 |
|--|---|---|

Hip Hop

All hip hop levels are required to attend once a week:

classes: Hip Hop 2, 3, 5, 6, 7 and 8

| | | |
|--------------------------|---|---|
| length: 1 hour | yearly total: \$1,087.63 | of eight payments of: \$135.95 |
|--------------------------|---|---|

Tap

All tap levels are required to attend once a week:

classes: Tap 3, 4, and 5

| | | |
|--------------------------|---|---|
| length: 45 min | yearly total: \$890.58 | of eight payments of: \$111.32 |
|--------------------------|---|---|

Acro

All acro and senior tap levels are required to attend once a week:

classes: Acro 2, 3 and Advanced Acro

| | | |
|--------------------------|---|---|
| length: 1 hour | yearly total: \$1,087.63 | of eight payments of: \$135.95 |
|--------------------------|---|---|

SPECIALITY CLASSES

Pointe

the following class does not perform in the end-of-year recital. Their fees include: 31 weeks of instruction.

classes: Pre-Pointe, Beginner Pointe and Pointe 1

| | | |
|--------------------------|---|--|
| length: 45 min | yearly total: \$591.13 | of eight payments of: \$73.89 |
|--------------------------|---|--|

DISCOUNTS

- The fees listed for levels which must attend twice a week include the two required classes of instruction/week and incorporate a 10% discount on the second class.
- For dancers in more than one class, we offer: 10% off the second class, 20% off the third class, 30% off the fourth class (and any additional classes). Reminder: a 10% discount has already been built into the fees for 2 times/week required classes.
- For siblings we offer an additional 10% discount. The 10% is not taken off fees for the first student, but is applied to the fees of any number of siblings thereafter. The discount applies to student(s) with the lower fees.
- **Studio Maximum**
Fees for each student will be capped at an annual total of \$4,952.79. regardless of the number of classes being taken. If your dancer takes more then 6.50 hours weekly they will have reached the max and any additional class will be free. This maximum fee may also be paid in eight equal payments of \$619.10.



STUDIO POLICY 2018 - 2019

PLEASE BE SURE TO READ THE FOLLOWING INFORMATION VERY CAREFULLY.

In order to enroll in classes at MHSB starting in September 2018, children must turn three years old by December 31st, 2018.

MHSB reserves the right to decline the re-enrollment of students with outstanding balances from previous years.

You will not be completely registered, with a secured place in a class until we have received full payment, eight postdated cheques, or an authorization form for Visa or Mastercard payments for all payment dates. You cannot pay by a different method each payment date.

No one is permitted to "freeze" enrollment. Enrollment is for a full-year program; therefore, classes and payment may not be interrupted.

In the event of a returned cheque, for any reason, you will be charged an administrative fee of \$50. If we do not receive a payment to cover the full outstanding amount within seven days, your child will not be permitted to attend class until the account has been settled.

For students to be considered for the "A" stream in jazz, they MUST be taking ballet at MHSB. If they withdraw from ballet mid-year, they may be moved out of the "A" stream in Jazz. As well, it does not necessarily follow that if a child takes ballet they are automatically recommended for the "A" stream in jazz – this is just one consideration.

A specific uniform is required for each dance form including hip hop. The Junior and Middle school uniform will be provided by MHSB, and needs to be worn to each class. Once original packaging or tags have been removed they are non-refundable. The MHSB uniform will be distributed in our uniform days in late August. Jewelry is not permitted in class. Please keep all valuables at home as MHSB is not responsible for any lost or stolen items.

If your child is selected and agrees to participate in a ballet exam, there will be additional costs to cover extra classes and exam fees.

Parents or guardians of students enrolled in all levels (with the exception of the *junior school*) will need to purchase tickets to attend their child's end-of-year recital.

Parents or guardians of students in higher dance levels should be aware that there may be extra costs related to the end-of-year recital (for example: character shoes, specific tights, etc.).

Classes in the *senior school* perform in multiple shows. **Although we try our best, MHSB cannot guarantee that siblings or friends will perform in the same end-of-year recital.**

After February 1st, 2019, students who miss three or more classes/rehearsals without written consent from Martha Hicks may lose their opportunity to perform in the year end recitals.

Any student with an outstanding account will not be permitted to perform in the year end recitals.

To be more environmentally friendly MHSB has phased out paper mailouts in favour of electronic mailouts via email. To ensure that you receive all future studio correspondence, we kindly request that you submit your email address if you haven't done so already, so that we can update your file. You may call the office at 416-484-4731 or you may submit your email address by email to our staff at office@mhsb.ca. Please include your dancer's first and last name if you are going to provide your email address by email.

MHSB tries to observe as many religious holidays as possible; however, shows may fall on any day of the week, including Friday, Saturday, and Sunday. The information package that you will receive by email end of August includes the dates of the end-of-year recitals. **If you know you will not be able to participate in one or some of the shows, you will need to inform the office by February 1st, 2019.** We do our very best to meet everyone's needs, but we unfortunately cannot guarantee that we will be able to accommodate all situations as organizing the shows is an extremely complicated process.

Refunds are not issued for missed classes. In the event of a missed class, students are encouraged to attend any of the other classes offered at the same level to do a make-up class.

If you decide that your child is not able to participate in the end-of-year recitals **for any reason** and you do not inform the office before May 1st, 2019, MHSB reserves the right to revoke pre-registration privileges for the following school year. If your child is not participating in the show, he or she may continue to attend classes until the last regularly scheduled class, but **may not attend any of the rehearsal classes**. No refunds will be issued.

DON'T FORGET TO TURN OVER & READ THE BACK TOO!



MHSB does not give out staff phone numbers. If you need to speak to an instructor, please call the studio and we will be happy to pass your contact numbers on to them.

MHSB does not for any reason pass out class lists or provide information about any of our students.

MHSB reserves the right to cancel any class that has an enrollment of eight or fewer students.

Withdrawal Policy 2018 - 2019

If a student chooses to withdraw from a class after we have received and processed your registration and payment, you must complete a cancellation form in person at our main location and pay a \$25 cancellation fee. Once we have verified your cancellation and processed your cancellation payment your withdrawal will be complete. We will return any postdated cheques or cancel any credit card authorization. We will process your cancellation within 3 weeks and you will be contacted once the process has been completed. **This cancellation process must be done at least five (5) business days before the next payment date.**

The registration fee (not included in the class fees) is completely non-refundable. If you withdraw before October 31st, we will refund half of your registration fee.

There will be no cancellation fee if it is a complete withdrawal, but we will retain any fees already charged. If it is a partial withdrawal, meaning we are recalculating your fees, there will be a \$25 charge for the withdrawal.

Unless you notify us of your intent to withdraw at least 5 business days prior to the next payment date and pay the \$25 *cancellation fee* if applicable, your credit card will be charged or your postdated cheque(s) will be cashed. We do keep attendance records for all of our students; however, it is not a monitoring system and it is your responsibility to contact the school if it is your intention to withdraw.

If you paid by installments and withdraw at least five business days before a major payment date (major payment dates of October 1st 2018, November 1st 2018, December 1st 2018; January 1st 2019, February 1st 2019, March 1st 2019 and April 1st 2019) all future fees will be deleted or postdated cheques returned.

If you paid for the year in one complete payment, on or before June 30th, 2018, and received our 5% early payment discount, all of the above policies apply in regards to withdrawal dates. Your withdrawal will be postdated to the date you call to withdraw. If there is a refund applicable it will be refunded in the same method you paid. In all cases, your refund will be based on the full class fees.

If your child needs to be withdrawn from a program because of an injury, please provide the school with a doctor's note so that we may issue an appropriate prorated refund.

In the event of withdrawal, when it is too late to receive a refund, the unused fees are not transferable to another child. There will be no refund for a withdrawal after April 2nd. For a withdrawal after December 1st the costume fee will not be refunded.

Uniform Policy 2018 - 2019

A specific uniform is required for each dance form including hip hop and needs to be worn to each class. For our Junior and Middle school students the uniform is included in their tuition. Once original packaging or tags have been removed they are non-refundable. The MHSB uniform will be distributed during our uniform days in late August.

For the Junior school the uniform includes: pink leotard, pink tights, pink ballet slippers and a bag. For the Middle school the ballet uniform includes: pink leotard, pink tights, and a bag, the acro uniform: red leotard, tan footless tights and a bag, the hip hop uniform: red t-shirt, shorts, bandana and a bag, the jazz and tap uniform: black t-shirt, shorts, tan footed tights and a bag. Any uniforms not picked up by April 1st will become void with no credits/refund being issued.

This year we will be requiring all ballet students in the senior school, that is Ballet 2 and higher, to wear a specific bodysuit. We are having these bodysuits designed for MHSB and we are dividing the school into 3 sections: Levels Ballet 2 – Ballet 4 will be wearing Powder Blue, Ballet 5- Ballet 8 will be wearing Black and Ballet 9- Ballet 12 will be wearing Burgundy. It will be mandatory for ballet students to wear this bodysuit and it is recommended that each student have 2 of them. Bodysuits will be available for purchase at our annual Uniform Week, which is held after Labour Day.

In order to be completely registered at MHSB, you must check the box on your online or initial the paper registration form, indicating that you have read, understood, and agree to terms and conditions as outlined in the 2018-2019 Fee Schedule, the Studio Policy, and Withdrawal Policy.